Student Rules and Regulations Committee (SRRC)
March 23, 2012
Meeting Minutes

I. Attendance
   a. Voting members present: Leonard Bierman, Jerry Brown, Melinda Grant, Anne Reber, Kriss Boyd, Joe Horlen, Grant Shallenberger
   b. Non-voting members present: David Parrott, Jennifer Ford, Margaret McGraw
   c. Guest(s): Jim Herman

II. Meeting was called to order at 3:10 pm by Dr. David Parrott.

III. Approval of minutes from meeting on January 20, 2012.
    Motion – L. Bierman: Second – M. Grant; Approved - unanimously

IV. Dr. Parrott introduced Dr. Jim Herman and also asked Dr. Boyd to provide some history behind Rule 7.3.

V. Discussion regarding Rule 7.3
   a. Concerns were discussed and addressed regarding the 30-day window allowed for the student to complete assignments and exams.
   b. Dr. Parrott shared an email message from a student committee member, Mr. Phillip York, who was unable to attend the meeting.
   c. New language considered:
      i. If the absence is excused, the instructor must either provide the student an opportunity to make up any quiz, exam or other work that contributes to the final grade or provide a satisfactory alternative by a date agreed upon by the student and instructor. If an instructor has a regularly scheduled makeup exam, students are expected to attend unless they have a university approved excuse. The make-up work must be completed in a timeframe not to exceed 30 calendar days from the last day of the initial absence.
   d. Motion – M. Grant; Second – J. Horlen; Passed unanimously

VI. Dr. Parrott and Ms. McGraw provided an update on rule revisions 1.7, 8.4.3 and 14.21. Rule revisions were approved at the Faculty Senate meeting on 1/23/12. However, Rule 14.21 was returned to Christine Farris for minor editing, per Dr. Pam Matthews, and will be re-submitted to the SRRC in the future. Rule revisions 1.7 and 8.4.3 will be re-submitted to Faculty Senate in April and submitted separately.

VII. Dr. Parrott and Dr. Reber provided an update on the status of the Student Conduct Code revisions and should have a draft ready to share with the SRRC in April.

VIII. Meeting was adjourned by Dr. Parrott at 3:45 pm.