

**Rules and Regulations Committee Meeting**  
**August 16, 2013**  
**Meeting Minutes**

- I. Attendance
  - a. Voting members present: Delisa Falks, Jerry Brown, Brenda Thomas (for Laura Hammons), Bob Piwonka
  - b. Nonvoting members present: Tim Powers, Anne Reber, Jennifer Ford, Therese Kucera, Ingrid Woods, Kathy DiSanto (for Cindy Smith)
  - c. Also present: David Halpern
- II. The meeting was called to order at 3:05 pm by Jerry Brown.
- III. Approval of minutes from meeting on April 19, 2013.  
Motion— T. Powers; Second- A. Reber; Approved—Unanimously
- IV. Old business  
None
- V. New Business  
Rule 47 - Mr. Brown explained that the rule offers a protocol for handling complaints of sexual harassment. The suggested changes will align an existing rule to the requirements from the Title IX Dear Colleague Letter (DCL) from the Department of Education and the recently passed Violence Against Women Act.

Suggested edits -

*47 - The decision as to which procedure to utilize for a grievance filed shall be made .....[strike by a student]*

Language should be consistent - currently use *person, individual, student*

*47.6 - As part of the follow-up, the DCL should remind the survivor how to report subsequent problems*

*47.7.2.6 - "The University will respond to complaints in a prompt and equitable manner. Resolutions of complaints will be completed within 60 calendar days from the date of the original complaint.*

The committee decided to make the suggested modifications and suspend the meeting, pending consultation with Dr. Parrott about next steps.

- VI. Meeting adjourned at 4:25pm  
Motion – T. Powers Second – B. Piwonka Approved - Unanimously