

Rules and Regulations Committee Meeting
September 18, 2015
Meeting Minutes

- I. Attendance
 - a. Voting members present: Jerry Brown, Wayne Beckermann, Matt Dantism, Bridgette Ingram (for Delisa Falks), Maxine Harrington (via telephone), Venesa Heidick, Braden Kennedy, Rachel Krolczyk, Rita Moyes, Chris Nygren, Dave Parrott
 - b. Nonvoting members present: Tonya Driver, Anne Reber, Todd Sutherland, Cindy Smith, Kayla Brumley
 - c. Guests present: Valerie Balester
- II. The meeting was called to order at 3:02 pm by Dave Parrott.
- III. Introductions of all committee members
- IV. Approval of minutes from meeting on July 17, 2015
Motion – V. Heidick; Second – R. Moyes; Approved—Unanimously
- V. Election of Committee Chair
 - a. Nomination of Dr. Dave Parrott by R. Moyes; Second – C. Nygren; Approved—Unanimously
- VI. Status of pending rule revisions
 - a. Dave Parrott discussed status of pending rule revisions. No actions to take at this time
 - b. Rules 53, 59, 48, 49, 50, 57 have all been tabled by the Faculty Senate at the meeting on September 14.
 - i. Issues were raised by one faculty member on the rules. Dr. Parrott will call and address the issues individually with the faculty member.
- VII. New Business
 - a. Housekeeping
 - i. Committee meeting time was discussed.
 1. Committee will continue to meet on the third Friday of each month from 3-5:00 pm.
 2. Committee asked to notify Dr. Parrott or Cindy Smith if university-wide conflict arises on the scheduled meeting day. Meetings can then be re-scheduled in a timely manner.
 - ii. Possibility of TTVN or Skype meeting raised by Maxine Harrington.
 - iii. For future meetings
 1. Proposals, agenda and minutes will be sent out one week prior to meeting, as is the current practice
 2. In future meetings, the agenda, minutes and all proposed rule changes will be projected on the screen during discussion at the meeting
 3. Hard copies will not be available at the meeting. If required, committee members are asked to print and bring their own copies.
 - b. Rule 1.9: Student Registration
 - i. Justification explained by Venesa Heidick.
 1. The changes proposed represent protocols and practices that are currently in place. These proposals translate the current protocols and practices to the rule.
 - ii. Approval of rule 1 changes in 1.9
Motion – W. Beckermann; Second – B. Kennedy; Approved – Unanimously
 - c. Rule 5: Change of Curriculum
 - i. Justification explained by Valerie Balester.
 1. The proposed changes better direct the timing of curriculum changes. These proposals currently match actual practices.

- ii. Approval of rule 5 changes
Motion – W. Beckermann; Second – C. Nygren; Approved – Unanimously
- d. Rule 7.1.6.2.b
 - i. Justification explained by Dave Parrott on basis of phone conversation with student that proposed changes, Colton Bucey.
 - 1. The proposal represents inclusion of a the widely used practice of consultation with web-based medical authorities as a form of statement of absence.
 - ii. Issues were raised and discussion followed.
 - iii. Dave Parrott suggested that Student Health Services be brought into the discussion.
 - iv. Rule 7.1.6.1.2 changes to be tabled to allow for more input
Motion to Table – V. Heidick; Second – R. Moyes; Approved – Unanimously
- e. Rule 8.1 & 8.2: Examinations
 - i. Discussion over the professional programs examinations. Rule changes do not clearly define the differences in the professional programs examination schedules.
 - ii. Dave Parrott and Maxine Harrington will craft language independently to adjust for professional programs. This will occur separately from the current proposals.
 - iii. Approval of rule 8 changes in 8.1 and 8.2. Separate language concerning professional programs will be added.
Motion – R. Moyes; Second – W. Beckermann; Approved - Unanimously
- f. Rule 10.14.4: Grading
 - i. Clarification on course number addition only
 - ii. Approval of rule 10 changes in 10.14.4
Motion – C. Nygren; Second – V. Heidick; Approved – Unanimously
- g. Rule 10.5.2.2: Grading
 - i. Justification explained by Venesa Heidick.
 - 1. Allows HSC to use U/S in grading system when a course was to be excluded from the GPA.
 - ii. Approval of rule 10 changes in 10.5.2.2
Motion – C. Nygren; Second – V. Heidick; Approved – Unanimously
- h. Rule 14.16.1: Undergraduate Minors
 - i. Rule was proposed by student David Cruz. He was not present to give justification. Clarification given by Venesa Heidick as to possible justification.
 - 1. Student entering A&M with numerous AP credits can be limited as to declaring a minor.
 - ii. Committee decision to seek guidance from AOC Deans on this proposal. Venesa Heidck will bring issue to next AOC Deans meeting.
 - iii. Rule 14.16.1 changes to be tabled to allow for AOC Dean input
Motion to Table – V. Heidick; Second – M. Dantism; Approved – Unanimously
- i. Rule 17: Withdrawal Procedures
 - i. Justification explained by Venesa Heidick.
 - 1. The present rule as written does not adequately address the changes that have occurred in the terms of the semester.
 - 2. Presently over 150 parts of term have been defined.
 - 3. Proposals will address these updates and clarify withdrawal procedures
 - ii. Approval of rule 17 changes
Motion – R. Moyes; Second – W. Beckermann; Approved - Unanimously

VIII. The meeting was adjourned at 4:15 pm
Motion – Multiple; Second – Multiple; Approved—Unanimously