

## Student Rules and Regulations Committee

Approved by President

Page 1 of 2



(Additions to rules are bolded and underlined, deletions to rules are indicated by strikethrough)

### **PROPOSAL**

This rule does not apply to campuses located outside of Brazos County.

Above statement to be added to first paragraph as the second sentence.

### **JUSTIFICATION**

Provides for differences in parking enforcement at campuses outside of Brazos County, including the citation appeals process.

### **PROPOSED BY**

Name: Linda Brannon

Phone: 979-436-0184

E-Mail Address: Brannon@tamhsc.edu

Department: HSC Division of Student Services

Mail Stop: 1359

### *EXISTING RULE WITH CHANGES IN BOLD AND UNDERLINED.*

#### 60. Parking Citation Appeals Panel

(Revised: ~~2005~~ **2014**)

*The decision as to which procedure to utilize for a grievance filed by a student shall be made solely by the university and shall be based on the fact pattern of each particular case. Each grievance shall be directed to a specific procedure and shall be accorded only one opportunity to be adjudicated unless the appeal body remands for further review.*

#### **Scope**

The Parking Citation Appeals Panel exists to hear appeals, as referenced in [Part III, Student Grievance Procedures: 55. Parking Citations](#). **This rule does not apply to campuses located outside of Brazos County.**

#### **Membership**

There are two panels. The Student Appeals Panel consists of TAMU students. The Faculty/Staff Appeals Panel consists of both TAMU faculty and staff. A quorum consists of three members. A member of Transportation Services is present to serve as a resource to the panel.

## Student Rules and Regulations Committee

Approved by President

Page 2 of 2



(Additions to rules are bolded and underlined, deletions to rules are indicated by strikethrough)

### Procedures

60.1 The Parking Citation Appeals Panel meets in accordance with schedules developed by Transportation Services to allow customers to appeal parking citations believed to have been issued in error. Information is to be submitted to the panel either in person or in writing. The appellant may be present and should be prepared to answer any questions that members of the panel may have.

60.2 The chair sits as a hearing officer and does not take part in the vote or otherwise participate in the deliberations of the panel, except to cast the tie breaking vote. It is the duty of the chair to rule on procedural matters and the admissibility of the evidence.

60.3 The burden of proof is upon the appellant.

60.4 The appellant has the right to be represented by counsel of his or her own choosing.

60.5 All parties are afforded the opportunity for reasonable oral argument.

60.6 Immediately after hearing an appeal, the panel will go into closed session to deliberate. At the conclusion of deliberations, the panel informs the appellant of its decision in writing.

Approved by the Student Rules and Regulations Committee on 3/21/2014.

Approved by Faculty Senate on 4/14/2014.

Approved by President on 5/29/2014.