

Dr. Anne Reber
Dean of Student Life

MEMORANDUM

DATE: August 6, 2019

TO: Dr. Andrew Klein
Speaker, Faculty Senate

FROM: Dr. Anne Reber
Chair, Rules and Regulations Committee

SUBJECT: Proposed Revisions to the Texas A&M Student Rules

Attached please find proposed revision to the Texas A&M University Student Rules as approved by the Rules and Regulations Committee. This change is for the following rule:

Changes to **Rule 5 Change of Curriculum**

Approved by the Student Rules and Regulations Committee on August 2, 2019.

Approved by the Faculty Senate August 6, 2019

Approved by the President September 27, 2019

PROPOSAL

5. Change of Curriculum

5.1 Undergraduate students who have completed at least one term of full admission and enrollment at Texas A&M University may initiate a curriculum change during the semester starting ten (10) business days following posting of final grades and ending on the 20th class day of the semester.

5.2 An undergraduate student in their first term of full admission and enrollment at Texas A&M University may initiate a curriculum change before the end of the fifth (5th) day of regular classes. Curriculum changes may once again be initiated after final grades have posted as described in Section 5.1.

5.3 Application for curriculum change shall be acted upon by the Dean or designee of the colleges concerned. At the time of the change, the Dean or designee of the college to which the transfer is being made shall determine if the application is being accepted or rejected. If accepted, the Dean or designee shall indicate conditions for acceptance, including the date the change will become effective and terms of probation. The decision of the Dean or designee regarding acceptance or rejection of curriculum change applications and any related conditions is final.

5.4 For graduate and professional students, a curriculum change (i.e., a change from one major department to another) is accomplished via petition approved by the original department, the new department and the Office of Graduate and Professional Studies.

JUSTIFICATION

These changes align with recommendations of a task force working to streamline and unify change of curricular processes across campus.

PROPOSED BY:

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(Additions to rules are bolded and in red font, deletions to rules are indicated by strikethrough.)

5. Change of Curriculum

(Revised: 2015~~2019~~)

5.1 Undergraduate students who have completed at least one term of full admission and enrollment at Texas A&M University may initiate a curriculum change ~~during the semester no later than the last day of preregistration or deadline set by the receiving college or major, whichever is earliest~~ **starting ten (10) business days following posting of final grades of the previous semester and ending on the twentieth (20th) class day of the current semester per the academic calendar**. Curriculum changes may once again be initiated after final grades have posted. Curriculum changes, if approved, will become effective for the next academic term.

5.2 An undergraduate student in their first ~~fall or spring~~ term of full admission and enrollment at Texas A&M University may initiate a curriculum change before the end of 1) the fifth (**5th**) day of regular classes; or 2) ~~after mid-term grades have posted but before the last day of preregistration or deadline set by the receiving college or major, whichever is earliest~~. Curriculum changes may once again be initiated after final grades have posted **as described in Section 5.1**. ~~An undergraduate student in their first term of full admission and enrollment at Texas A&M University during a summer term may initiate a curriculum change after final grades have posted. Curriculum changes, if approved, will become effective for the next academic term.~~

5.3 Application for curriculum change shall be acted upon by the Dean or designee of the colleges concerned. At the time of the change, the Dean or designee of the college to which the transfer is being made shall determine if the application is being accepted or rejected. If accepted, the Dean or designee shall indicate conditions for acceptance, including **the date the change will become effective and** terms of probation. The decision of the Dean or designee regarding acceptance or rejection of curriculum change applications **and any related conditions** is final.

5.4 For graduate and professional students, a curriculum change (i.e., a change from one major department to another) is accomplished via petition approved by the original department, the new department and the Office of Graduate and Professional Studies.

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