

**MEMORANDUM**

DATE: August 18, 2023

TO: Tracy Hammond, PhD  
Speaker, Faculty Senate

FROM: Kristen Harrell, PhD *KH*  
Chair, Rules and Regulations Committee

SUBJECT: Proposed Revisions to the Texas A&M Student Rules

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Attached please find proposed revisions to the Texas A&M University Student Rules as approved by the Rules and Regulations Committee on Friday, August 4, 2023.

**PROPOSAL**

**Rule 1.3 – Student Registration**

Approved by Faculty Senate on Monday, September 11, 2023

Approved by President Office on Tuesday, September 19, 2023

## JUSTIFICATION

Currently, across the university, undergraduate and graduate student's record in banner gets inactivated or deleted for a couple of different reasons. One reason is that the student accepts their admission to the university and then never enrolls. The other reason is that the student enrolls at TAMU and then stops attending with no approved leave of absence. The following rules exist for other groups of students besides professional students:

- Undergraduates: Record gets inactivated after the student either does not enroll for a fall or spring semester or misses a fall or spring semester.
- Graduates: Record gets inactivated after the student either does not enroll the fall and spring semester after they were admitted or misses a fall and spring semester after enrolling.

Currently, there are no rules for inactivation or deletion of the student record for professional students. This has caused some issues with enrollment reporting to the US Department of Education. The biggest issue is when a student is admitted for a term but they do not end up starting in that term. Usually this is because they deferred their admission. There have been cases where we have reported to the US Department of Education National Student Loan Data System that an individual's program begin date was the first day of the original term they were admitted to instead of the term they deferred their admission to. Additionally, there are some instances where a student or group of students stops enrolling.

A process already exists for graduate students, and one is being developed for professional students. Proposing that student rules be updated to reflect the policies for graduate and professional students. The current rule simply says "students" but the policy reflects what is enforced for undergraduate students only.

## PROPOSED BY:

Name: Trenton Smith  
Phone: 979-862-7927  
E-Mail Address: [smitht@tamu.edu](mailto:smitht@tamu.edu)  
Department: Graduate and Professional School  
Department Mail Stop: 1113  
Date: 06/28/23

# 1. Student Registration

(Revised: 2023)

1.3 Every student is required to register when entering the university and thereafter as announced by the registrar.

1.3.1 Undergraduate Students-students who were previously enrolled at Texas A&M but did not attend class through the official census date of the previous long semester must apply for readmission.

1.3.2 Graduate and professional students who were previously enrolled at Texas A&M but did not attend during the previous 12 months must apply for readmission.